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**From:** Farak, Sonja (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=DPH/CN=RECIPIENTS/CN=SFARAK]  
**Sent:** 12/21/2005 12:29:27 PM  
**To:** [REDACTED]  
**Subject:** FW: November and December 2005 Issues of DEA Microgram Bulletin Have Been Posted

-----Original Message-----

From: Stevenson, Allan (DPH)  
Sent: Monday, December 19, 2005 9:49 AM  
To: Hanchett, James (DPH); Salem, Sharon (DPH); Farak, Sonja (DPH);  
Pontes, Rebecca (DPH)  
Subject: FW: November and December 2005 Issues of DEA Microgram Bulletin  
Have Been Posted

-----Original Message-----

From: microgram\_editor@mailsnare.net [mailto:[microgram\\_editor@mailsnare.net](mailto:microgram_editor@mailsnare.net)]  
Sent: Monday, December 19, 2005 9:09 AM  
To: December-Domestic  
Subject: November and December 2005 Issues of DEA Microgram Bulletin Have Been Posted

Greetings to All. This message is to notify you that the November and December 2005 Issues of DEA Microgram Bulletin have been posted at the following URL:

<http://www.dea.gov/programs/forensicsci/microgram/index.html>

click on "Microgram Bulletins" to view the documents (.pdf and .html versions both provided).

PLEASE PROMPTLY POST THIS E-NOTICE ON YOUR ORGANIZATION'S INTRANET! In almost every case, you are the ONLY person in your organization who is receiving this notice!

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Standard Information Follows:

All issues of Microgram Bulletin starting from January 2003, and all issues of Microgram Journal (inaugurated in 2003) are posted at the same URL (click on the appropriate link).

Important!: If you click on the page and do NOT see the most recent issue, then your computer is probably reloading an older version of the webpage from its webpage cache (that is, the temporary Internet storage file on your computer's hard drive). In such cases, click on your computer's "Refresh" or "Reload" button in order to get the most current page.

Important!: If your ISP or organization is using anti-spamming filters, you will need to "whitelist" the microgram\_editor @ mailsnare.net address - otherwise, you will not receive these notices. This requires YOU the subscriber to contact the System Administrator of your ISP and request that the microgram\_editor @ mailsnare.net address be "whitelisted" (this individual will be a member of your IT Department). Note that this cannot be done remotely by the Microgram Editor. Email addresses that return rejection notices for three consecutive mass mailings are assumed to have lapsed or be restricted, and will be deleted from the database. It is your responsibility to provide a valid email address, and to ensure that the microgram\_editor @ mailsnare.net address is "whitelisted" if your ISP or organization has filters installed. If you stop receiving these notices, you may assume that your ISP or organization is either filtering them as spam, or has returned three consecutive rejection notices (for whatever reason) to the Microgram mailsnare account.

A related problem is a change in an organization's email address syntax; for example, "lab#9@dps.city.state.us" (to) "lab#9@state.gov". In most such cases, both email addresses are accepted for a grace period, then the former address expires, resulting in an error message. Since this expiration usually occurs 3 to 6 months after the original change, there seems to be no obvious reason (to the subscriber) as to why the Microgram notices ceased. This sort of error has occurred over a dozen times in the past year, affecting over 50 subscribers.

To change your email address, change to a different recipient, or terminate your organization's subscription, please send a reply email to that effect, including your organization's full name and full surface mailing address.

Each issue of the Bulletin and Journal is posted in two formats. The first posting is in .pdf format, and exactly matches the printed, hard copy version. If you wish to maintain a hard copy library of Microgram Bulletin or Journal, or wish to circulate hard copies to your staff (necessary if they do not have access to the Internet themselves), then you should select this option. Note that you must have Adobe Acrobat Reader on your Desktop in order to download and print .pdf formatted files; also note that .pdf formatted versions are quite sizeable files, and will take some time to download, especially using dialup modems. If you do not have Adobe Acrobat Reader on your computer, you may download it at no charge from the Adobe website (<http://www.adobe.com>). Although Microgram Bulletins and Journals are provided in color, you may print them off using either a color or a standard black and white printer. If you wish to maintain a hard copy library of Microgram Bulletins or Journals that mimics the printed version, you should use a high quality color printer, select the two-sided copying option, and use higher quality, thicker, and preferably acid-free (archive quality) paper.

Note that Adobe Acrobat Reader Version 6 is now available for free downloading, and (among other features) allows you to search and copy .pdf formatted files. If you are using Version 5 or lower, you may wish to upgrade for these new features.

The second posting is in .html format. It does not match the printed, hard copy version, and each page may be horizontally clipped, vertically truncated, or both, if you attempt to print it. However, it is 508 (American with Disabilities Act) compliant, can be searched by standard web search techniques, will load faster, and will have slightly sharper and brighter text and images, versus the .pdf version. In addition, the .html version allows for somewhat easier electronic copying of text and/or images, should you have any need to do so.

Please note that the Office of Forensic Sciences is always interested in adding new law enforcement organizations to the Microgram subscription list. If you are aware of any law enforcement organization, and especially any forensic or crime laboratory, that is NOT receiving Microgram Bulletin or Microgram Journal, please forward their name, mailing address, and the email address of the Office Head to the Microgram Editor via reply email, and they will be added to the subscription list. Similarly, you may feel free to forward the email notifications to anyone you deem appropriate.

- Dr. Bob Klein, Microgram Editor

This Message is Authorized by Thomas J. Janovsky, Deputy Assistant Administrator, Office of Forensic Sciences.